

June 23, 2003

The regularly scheduled meeting of the Board of County Commissioners was called to order this 23rd day of June, 2003, in the conference room of the County Office Building by Chairman Leroy Krohmer. Roll was called by Dorinda Harvey, County Clerk/Secretary and those present were:

Leroy Krohmer, Chairman
Bill Graves, Vice-Chairman
George Skinner, Member
Dorinda Harvey, Secretary

Others present were: Kerrie Hudson, Randall Turk, Paula Roberts, Tammy Howard, Brenda Wakeman, Denise Ellison, Lawrence McKiddy Jr., Terron Manning, Sandra DeSelms, Michael Vahabzade, and Sylvia Martin.

Chairman Krohmer began the meeting with the Pledge of Allegiance.

After the reading of the minutes of the regular meeting of June 16, 2003, and there being no additions or corrections, George Skinner moved that the minutes be approved. Bill Graves seconded the motion.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Upon the request of Tammy Howard, Purchasing Agent, George Skinner moved, seconded by Bill Graves, to accept and award or reject at a later date County Bid #SHE-1190 – One-Year (1) Non-Encumbered Contract for the purchase of Deputy Sheriff Uniforms for the Sheriff's Office. The bid term will be from July 7, 2003, thru July 8, 2004.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

The vendor list showing the vendors that bid and that the vendor had the properly executed non-collusion forms are on the following page:

CLEVELAND COUNTY BID SUMMARY					
List of Individual Bidders					
	Image First Uniforms	Law Enforcement Equipment Company	Special OPS Uniforms	Galls, Inc.	
BID: #SHE-1190					
DEPT: Sheriff's Office					Awarded To:
DATE OPENED: 6-23-03	1	2	3	4	
List of Individual Items					
One-Year (1) Non-Encumbered Contract for the purchase of Deputy Sheriff Uniforms for the Sheriff's Office					
Bid Meet Specifications:	Yes	No Bid	Yes	Yes	
Delivery Time:	30 Days ARO		Stock - 45 Days ARO	3 - 10 Days	
Exceptions:	None		Alternate Coat Bid on Item 8: They bid a blauer equivalent. Manufacturers oversizes charges apply & are on the Pricing Sheet items 2, 3, 4, 6, 7, 8 & 9 are in stock items, in standard sizes. Item 5 will always be special order only due to silkscreening. Non-stock / custom sizes require 120-days	Pants should meet requirements	
Contact Information:					
Name:	Giora Perry		Mitch McIntire	Larry Skinner	
Title:	V.P.		Sales Rep.	Managed Acct. Rep.	
Telephone:	(718) 392-0755		(405) 946-3504	(800) 876-4242 Ext.	
Fax:	(718) 392-0793		(405) 946-3514	(877) 876-4242	
NON-COLLISION AFFIDAVIT:	Yes		Yes	Yes	

Brenda Wakeman, Assistant Purchasing Agent, opened bids for County Bid #EB1191 – Non-Encumbered Contract for Voting Device Carrier Service for Ballot Boxes, Voting Booths and Poll Booths for the Cleveland County Election Board, the bid term will be from July 1, 2003, through June 30, 2004. The bid accompanied by the properly executed non-collusion forms is on the following page:

CLEVELAND COUNTY BID SUMMARY		
List of Individual Bidders		
	PAB Personnel Agency, Inc dba PAB Moving & Storage	
BID: #EB-1191		
DEPT: Election Board		
DATE OPENED: 6-23-03		
	1	
List of Individual Items	Awarded To:	
Non-Encumbered Contract for Voting	PAB Personnel Agency, Inc. dba	
Device Carrier Service for Ballot Boxes,	PAB Moving & Storage Co.	
Voting Booths and Poll Booths for the	6/23/2003	
Cleveland County Election Board		
The bid term will be from July 1, 2003 through June 30, 2004.		
ELECTRONIC EQUIPMENT		
CARRIER SERVICE PER HOUR:	\$65.00	
	For 2 men & 1 Truck (one crew)	
Bid Meet Specs: Yes or No	YES	
Hauling Experience:	Have worked for the Election Board for Se	
Contract Information:		
Contract Person:	Seth F. Millington	
Telephone #:	405-329-1933	
Fax #:	405-329-6492	
NON-COLLUSION AFFIDAVIT: PA-102(1982)	YES	

George Skinner moved, seconded by Bill Graves, to award County Bid #EB1191 to PAB Personnel Agency, Inc., dba PAB Moving & Storage they being the only bidder. The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes. Motion carried.

Brenda Wakeman, Assistant Purchasing Agent, opened bids for County Bid #EB-1193 – One Year (1) Non-Encumbered Contract for the Printing of Election Ballots for the Election Board. The bid term will be from July 1, 2003, through June 30, 2004. The bid accompanied by the properly executed non-collusion form is on the following page:

CLEVELAND COUNTY BID SUMMARY			
List of Individual Bidders			
	Royal Printing Company, Inc.	Fidlar	
	1	2	
BID: #EB-1193			
DEPT: Election Board			
DATE OPENED: 6-23-03			
List of Individual Items	Awarded To:		
List of Individual Items	Royal Printing Co., Inc.		
One-Year (1) Non-Encumbered Contract for the Printing of Election Ballots for the Election Board.	6/23/03		
The bid term will be from July 1, 2003 through June 30, 2004	NO BID		
ONE (1) COLUMN - ONE SIDED:			
0-499 - Per C:	\$18.00		
500-999 -Per C:	\$14.00		
1000-9999 - Per M:	\$100.00		
10,000-&Over - Per M:	\$88.00		
Plate Change:	\$20.00		
ONE (1) COLUMN-TWO SIDED:			
0-499 - Per C:	\$22.00		
500-999 - Per C:	\$17.00		
1000-9999 - Per M:	\$115.00		
10,000-&Over - Per M:	\$102.00		
Plate Change:	\$20.00		
TWO (2) COLUMN-ONE SIDED:			
0-499 - Per C:	\$26.00		
500-999 - Per C:	\$20.00		
1000-9999 - Per M:	\$133.00		
10,000-&Over - Per M:	\$111.00		
Plate Change:	\$20.00		
TWO (2) COLUMN-TWO SIDED:			
0-499 - Per C:	\$30.00		
500-999 - Per C:	\$22.00		
1000-9999 - Per M:	\$141.00		
10,000-&Over - Per M:	\$120.00		
Plate Change:	\$20.00		
THREE (3) COLUMN-ONE SIDED:			
0-499 - Per C:	\$34.00		
500-999 - Per C:	\$25.00		
1000-9999 - Per M:	\$152.00		
10,000-&Over - Per M:	\$134.00		
Plate Change:	\$20.00		
THREE (3) COLUMN-TWO SIDED:			
0-499 - Per C:	\$40.00		
500-999 - Per C:	\$30.00		
1000-9999 - Per M:	\$170.00		
10,000-&Over - Per M:	\$144.00		
Plate Change:	\$20.00		
NON-COLLUSION AFFIDAVIT:	YES		
PA-102(1982)			

Leroy Krohmer moved, seconded by George Skinner, to award County Bid #EB-1193 to Royal Printing Company, Inc., it being in the only bidder.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.

Motion carried.

Tammy Howard, Purchasing Agent, opened bids for County Bid CC-1194 – One Year (1) Non-Encumbered Contract for Dymo Labelwriter Multi-Purpose Labels #30334, or an approved and suitable equal, for the County Clerk’s Office. The bid term will be from July 1, 2003, through June 30, 2004. The bids, each accompanied by the properly executed non-collusion forms are as follows:

CLEVELAND COUNTY BID SUMMARY				
List of Individual Bidders				
	Copelin's Office Center	Dimensional Concepts	The Office Planning Group	
BID:	#CC-1194			
DEPT:	County Clerk			Awarded To:
DATE OPENED:	6-23-03			Copelin's
	List of Individual Items			Office Center
	One-Year (1) Non-Encumbered Contract for Dymo Labelwriter Lables #30334, or an approved and suitable equal, for the Countv Clerk's Office.			on 6-23-03.
	The bid term will be from July 1, 2003 through June 30, 2004.			
PROPOSAL:				
Brand:	Dymo	Dymo	No Bid	
Item:	#30334	#30334		
Price per Roll:	\$21.50	\$28.00		
Exceptions:	Due to manufacturers minimums, they will require a minimum of 50 rolls to be ordered at a time.	None		
NON-COLLISION AFFIDAVIT:	Yes	Yes		

Bill Graves moved, seconded by George Skinner, to award County Bid CC-1194 to the lowest bidder Copelin’s Office Center in the amount of \$21.50 per roll.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.

Motion carried.

Upon the request of Tammy Howard, Purchasing Agent, George Skinner moved, seconded by Bill Graves, to table the awarding or rejecting of County Bid #COM-1189 – One Year (1) Non-Encumbered Contract for the Publication of Commissioners' Proceedings and any Legal Notices required by law per the Oklahoma Statutes. The bid term will be from July 1, 2003, through June 30, 2004.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Bill Graves moved, seconded by George Skinner, to award County Bid County Bid #CC-1190 – Six-Months (6) Non-Encumbered Contract for New Printer Cartridges for the Cleveland County Clerk's Office, the bid term will be from the bid award date through six-months (6) to the overall low bidder MCPC.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

George Skinner moved, seconded by Bill Graves, to table the awarding or rejecting of County Bid #BE-1192 – One-Year (1) Non-Encumbered Contract for Building Maintenance Supplies for Cleveland County, the bid term will be from July 1, 2003, through June 30, 2004.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Chairman Krohmer stated that he would like to take items 1 through 6, new business under one motion since they are all renewals. George Skinner moved, seconded by Bill Graves, to approve: (1) the Maintenance Agreement between the Election Board and Sooner Copy Machines on Ricoh Copier Model #FT-6645, S/N 3355430673. This includes all parts, labor, drums & toner, copy charge will be \$.0175 per copy. Agreement will be from July 1, 2003, through June 30, 2004; (2) the Renewal Lease and Service Agreement between American Chemical Systems, LLC and the Cleveland County Sheriff's Office for the dishmachine in the detention kitchen. The term will be July 1, 2003, through June 30, 2004 in the amount of \$659.40 annually; (3) the Contract for Services between the Cleveland County Health Department and Norman Radiology Services to provide chest x-rays to Health Department Clients for the purpose of diagnosis and control of Tuberculosis. The fee for services will be paid according to the type of chest x-ray needed. The most requested x-ray is the P.A. (post anterior) at a rate of \$63.90 per film. Rates reflect a 10% discount per film; (4) the Renewal of the Maintenance Agreement between the Oklahoma Cooperative Extension Center and Pitney Bowes for a Postage Mailing Machine. Renewal is for one year beginning July 1, 2003, through June 30, 2004, in the amount of \$615.00 annually; (5) the Interlocal Agreement between the Board of County Commissioners and the City of Noble for FY2003/2004; and (6) the Interlocal Agreement between the Board of County Commissioners and the City of Moore for FY2003/2004.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

George Skinner moved, seconded by Bill Graves, to approve the Resolution to reimburse the Officials or Departments Heads for Services of public employees or other purposes from various entities, per Title 62, O. S. §335. Said Resolution to begin July 1, 2003, and continue on a year-to-year basis.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.

Motion carried.

George Skinner moved, seconded by Bill Graves, to approve the Maintenance Agreement between the Cleveland County Health Department and Protection One for security system at the Moore office. Cleveland County Health Department agrees to pay the sum of \$50.00 payable upon signing of Rider and the additional sum of \$5.00 per month.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.

Motion carried.

Bill Graves moved, seconded by George Skinner, to approve the Financial Statement of the Resale Property Fund.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.

Motion carried.

Bill Graves moved, seconded by George Skinner, to approve the Allocation of Alcoholic Beverage Tax in the amount of \$12,114.63.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.

Motion carried.

George Skinner moved, seconded by Bill Graves, to approve the May, 2003, monthly report of the Rod Huffman, Health Department.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.

Motion carried.

Bill Graves moved, seconded by George Skinner, to approve the following Cash Fund Appropriations:

a. District Attorney's Incarceration Cost	\$	121.00
b. District Attorney's Witness Fee Reimb.		134.00
c. Sheriff's Service Fee Fund		32,158.17
d. Sheriff's Commissary Fee Fund		1,527.89
e. Sheriff's Revolving Fee Fund		16,848.52
f. Treasurer's Certification Fee Fund		9,505.00
g. County Clerk's Lien Fee Fund		152.00
h. County Clerk's Preservation Fee Fund		35,395.00
i. County Assessor's Revolving Fund		585.25
j. Highway Unrestricted Fund		366,672.86

- k. Bridge Capital Improvement 102.62
- l. Fair Board Fund 2,971.00

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

George Skinner moved, seconded by Bill Graves, to approve the following Blanket Purchase Orders:

- a. General Fund
 - 03-6217 – B1A Pab Personnel Agency, Inc. \$ 750.00
 - 03-6233 – C2 Bank of Oklahoma 500.00

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Bill Graves moved, seconded by George Skinner, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

- 03-0050 – H2
- 03-0071 – SM2
- 03-0129 – SM2
- 03-0161 – B2A
- 03-0262 –SL2
- 03-0286 – B2A
- 03-0453 – E2
- 03-0464 – H2
- 03-1825 – B2A
- 03-3297 – SM2
- 03-3952 – B2B
- 03-3953 – B2B
- 03-4207 – B2B
- 03-4394 – B2B
- 03-4395 – B2B
- 03-5268 – B2B
- 03-5599 – B2B
- 03-4050 – MD2
- 03-4511 – MD2
- 03-4776 – MD2
- 03-5845 – MD2
- 03-4634 – CFBRE2
- 03-0287 – T2A
- 03-0288 – T2A
- 03-0293 – T2A
- 03-0299 – T2A
- 03-0302 – T2A
- 03-0303 – T2A
- 03-0305 – T2A
- 03-0307 – T2A
- 03-0308 – T2A
- 03-0314 – T2A
- 03-0547 – T2A
- 03-0548 – T2A
- 03-0552 – T2A
- 03-0556 – T2A
- 03-0557 – T2A
- 03-0638 – T2A
- 03-0785 – T2A
- 03-1701 – T2A
- 03-2449 – T2A
- 03-3193 – T2A
- 03-3245 – T2A
- 03-3256 – T2A
- 03-3385 – T2A
- 03-3711 – T2A
- 03-3844 – T2A

03-3951 – CFB2	03-3864 – T2A
	03-4042 – T2A
03-3536 – FF2	03-4069 – T2A
	03-4273 – T2A
03-0012 – T2A	03-4510 – T2A
03-0013 – T2A	03-4736 – T2A
03-0014 – T2A	03-5011 – T2A
03-0016 – T2A	03-5174 – T2A
03-0018 – T2A	03-5780 – T2A
03-0022 – T2A	

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

George Skinner moved, seconded by Bill Graves, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY02/03

a. General Fund	\$ 517,536.73
b. Highway Unrestricted Fund	186,459.31
c. Health Fund	25,819.90
d. Sheriff's Service Fee Fund	228,146.70
e. Sheriff's Commissary Fund	737.40
f. Sheriff's Revolving Fund	12,076.31
g. Assessor's Visual Inspection	48.30
j. Fair Board Fund	829.39

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, George Skinner moved that the meeting be adjourned. Bill Graves seconded the motion.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.